## STRIKE TEAM BRIEFING CHECKLIST

### STL's General Message and Incident Update

* + Introduce self, STL Trainee, and identify “Asst. STL” (most experienced engine captain)
  + Provide brief overview of known incident information and assignment
  + Work ethic, professionlism, human relations expectations

### Communications

* + Identify cell phone numbers, travel and tactical radio frequencies
  + Determine radio designators for engines/captains, STL, and STL(T)
  + Radio traffic will be kept brief, professional, and to a minimum
  + Information will normally be exchanged up and down via Captains' Meetings and chain of command.

***Exception:*** *immediate and/or unresolved safety issues*

* + distribute portable radios/batteries if available/needed

### Engine Readiness

* + Full water tank
  + Rig for probable assignment\*
  + Identify engines
    - Strike team designator in upper right corner of windshield with white shoe polish applicator
    - Engine designator/Captain’s name lower right corner of windshield

### Safety

* + Review known or probable incident hazards, emphasizing LCES
  + Engine protection line\* & 100 gallon reserve rule
  + Identify EMS resources on team
  + Fire shelters in the cab, PPE donned\*
  + Affirm crew evacuation signals and procedure (e.g. where to reform, PAR procedure)

### Travel Procedures

* + Response urgency, including appropriate use of code-3
  + Travel route, planned stops, reporting location
  + Keep formation tight; slowest engine in front, Asst. STL engine bringing up the rear
  + Advise when approaching quarter fuel during travel, at least half fuel at time of deployment
  + Fuel payment procedure

### Operations

* + Briefly review essential elements of anticipated tactics (e.g. structure protection, progressive hose lay, running attack), emphasizing water conservation and mobility
  + Identify members having special experience/qualifications, e.g. Hot Shot, sawyer, mechanic
  + Assignments will primarily be based on crew experience, capability, and readiness
  + No freelancing. Captains will advise me when their assignments are completed or if they are receiving conflicting orders from Division Supervisor, etc.
  + Staging means 3-minute ***maximum*** ready time, ***all the time***
  + Accountability and behavior expectations during unassigned time
  + I'll try to work with Staging and the Resource Unit to get us in the game, but no guarantees
  + All supply requisitions will go through the STL or designee
  + If anyone is unable to commit to this assignment for at least 96 hours, advise as soon as possible.

### Closing Comments/Questions

\*may postpone until approaching incident Rev. 5/2001 J.Marquis